**Minutes of Annual General Meeting 2023**

**PYMBLE TURRAMURRA PRESCHOOL**

21 Handley Ave Turramurra NSW 2074

Wednesday 6 March 2024, 7.30pm

|  |
| --- |
| **1. WELCOME** |
| **Meeting open and Acknowledgement of Country** | The Chair opened the meeting at 7.45 with an Acknowledgment of Country. |
| **Present** | 2023 board members, staff members, 2024 enrolled families.Attendance book signed by all attendees. |
|  | **2023 Board:**Angus Dockrill (Chair)Amanda Wheatley (Minutes)Aruj AnandInna VanSofie Batchelor | **Staff:**Tori DysonAllison JohnsonDenise MillerElisha LoveEmilie StewartEumi ChoNicole DroderPaula HarrisRhiannon KimberlyStephanie MorrellTanya KirkhamTeela Mah |
| **Attendees** | Amy OlsonAndrew ClarkeMichael Blakeley |
| **Apologies** | Alex KinseyAli HoveyAndrew McCowanGuy MorrowKate Johns |
| **Quorum** | A quorum of five members was declared present. |
| **Confirmation of previous AGM minutes** | The minutes from the 2022 AGM held on 8 February 2023 were approved. |
| **2. REPORTS** |
| **a. Director’s report** | Delivered by Tori Dyson.Appendix A |
| **b. President’s report** | Delivered by Angus Dockrill.Appendix B |
| **c. Treasurer’s report** | Delivered by Inna Van.Finances of the preschool are simple. $1,251,000 comprised of 90% government grants 90% and 10% contributions from families. Costs of running preschool are $1,263,000, with 85% paying for staff. Small operational loss of $12,000 in 2023, typical of previous year’s statements.  |
| **3. MOTIONS** |
| **a. Receive financial statements** | Financial statements for the 2023 year, together with the Director and President’s reports, were received and approved.Proposed: Angus DockrillSeconded: Aruj Anand |
| **b. Appointment of auditor** | Reappointment of Watkins Coffey Martin as external auditors of the preschool for 2024.Proposed: Angus DockrillSeconded: Aruj Anand |
| **4. OFFICE BEARERS** |
| **Election of office bearers** | The 2024 Board of Management was elected as follows:President – Angus DockrillVice President – Andrew ClarkeTreasurer – Andrew McCowanSecretary – Amanda WheatleySocial Committee – Amy OlsonCommunity Member – Alex KinseyGeneral Member – Sofie BatchelorGeneral Member – Michael BlakelyIT/Marketing – Vacant at presentAll positions were proposed and endorsed by Angus Dockrill and Amanda Wheatley. |
| **5. OTHER BUSINESS** |
| **a. Questions and discussion** | Nil. |
| **b. Meeting closure** | The AGM was closed at 8.04pm. |

Signed.................................................. Position ..........................................................

Signed.................................................. Position ..........................................................

Date...................................................................